

Queen Mary Systems Quick Guide for PGRs

This document provides a list of the key systems at Queen Mary, links to these systems, and a brief description of their use.

System	Use
MySIS	MySIS is your student information system. For PGRs, MySIS is primarily used for recording your supervision meeting logs. You can also use MySIS to update your personal information with the university, e.g., to update your address if you move.
Office365	Office 365 is a Microsoft product offering an online version of Office. Queen Mary uses Office 365 as the provider of all staff and student Office accounts. Please visit IT Services for details on accessing Office 365.
CPD Training System	The CPD Training System is Queen Mary's central system for booking, recording and monitoring Continuous Professional Development (CPD) activities for staff and postgraduate research (PGR) students. As a PGR, you are required to complete the Research Integrity Essentials course on the CPD system before your first year review. The Doctoral College has detailed instructions on using the CPD Training System.
Skills Points Plug-in	The Skills Points Plug-in is part of the CPD Training System. To access your Skills Point Record via the plug-in, log into the CPD Training System and select 'Skills Points' from the top menu. Here, you can view your record and add training and development activities that are not automatically added to your record. The Doctoral College has detailed instructions on using the Skills Points Plug-in.

System	Use
QMPlus	QMPlus is Queen Mary's Moodle-based Virtual Learning Environment (VLE). You may be familiar with other VLEs such as Blackboard or Canvas. The Doctoral College PGR Guidance and Resources on QMPlus contains a wealth of information, opportunities, and resources for PGRs.
LinkedIn Learning	LinkedIn Learning is an award-winning industry leader in online training, with a digital library of over 16,000 high-quality courses covering a wide range of technical, business, software, and creative topics. The LinkedIn Learning library is available to use for free by all members of the Queen Mary community who have a QM IT account.
Elements	The Elements research information system is an application for Queen Mary Academic or Research staff and Postgraduate Research students to record their research activity. You will need to access Elements to submit the final version of your thesis to the Library and Repository. Your award cannot be processed until you have submitted the final version of your thesis.