

AUDIT AND RISK COMMITTEE

A meeting of the committee will be held at **1515 hours** on **Tuesday 04 November 2025**, in rooms 2.16/2.17, Department W.

The meeting will be preceded by an *in camera* meeting for members with the External Auditors at 1500 hours.

AGENDA

	Paper	Lead
1. Welcome, apologies and declaration of interests	N/A	P Thompson
2. Deep dive		
TO CONSIDER a deep dive on action in response to the staff survey (40 mins)	ARC25/16	S Ellis L Lester
3. External audit		
a) TO CONSIDER the external audit annual report for 2024–25 (10 mins)	ARC25/17	BDO
b) TO RECOMMEND TO COUNCIL the Letter of Representation (10 mins)	ARC25/18	K Kröger
c) TO RECOMMEND TO COUNCIL the audited financial statements for 2024–25 (30 mins)	ARC25/19	K Kröger
4. Internal audit		
TO CONSIDER the report from an additional review of capital projects (10 mins)	ARC25/20	KPMG
5. Assurance items		
a) TO RECOMMEND TO COUNCIL the Fire, Health and Safety Annual Report for 2024–25 (20 mins)	ARC25/21	R Jones
b) TO RECOMMEND TO COUNCIL the Prevent Duty Annual Monitoring Return for 2024–25 (5 mins)	ARC25/22	J Morgan
c) TO CONSIDER the Transparent Approach to Costing (TRAC) process for the 2024–25 return (10 mins)	ARC25/23	K Kröger
6. Standing reports		
a) TO NOTE any disclosures under the Whistleblowing Policy since the last meeting (2 mins)	Oral report	J Morgan
b) TO NOTE any allegations of fraud or financial irregularities occurring since the last meeting (3 mins)	Oral report	K Kröger

7. Committee management and reporting

a) TO CONSIDER the draft Audit and Risk Committee Annual Report for 2024–25 (15 mins) ARC25/24 P Thompson

b) TO CONFIRM the minutes of the meeting held on 17 September 2025 (5 mins) ARC25/25 P Thompson

c) TO NOTE the matters arising (3 mins) ARC25/26 P Thompson

d) TO NOTE the draft agenda for the next meeting (2 mins) ARC25/27 P Thompson

8. Any other business N/A P Thompson

9. Dates of meetings 2025–26

- Tuesday 03 March 2026 at 1500 hours, Rooms 2.16/2.17, Department W.
- Tuesday 09 June 2026 at 1500 hours, Rooms 2.16/2.17, Department W.