



**Matters arising**

<b>Outcome requested:</b>	Council is asked to <b>note</b> the matters arising from the minutes of the meeting held on 21 November 2024.
<b>Executive Summary:</b>	N/A
<b>QMUL Strategy:</b>	Effective governance supports the achievement of all strategic aims.
<b>Internal/External reference points:</b>	N/A
<b>Strategic Risks:</b>	N/A
<b>Equality Impact Assessment:</b>	N/A
<b>Subject to prior and onward consideration by:</b>	By Council only.
<b>Confidential paper under FOIA/DPA:</b>	No
<b>Timing:</b>	N/A
<b>Author:</b>	Nadine Lewycky, Head of Secretariat
<b>Date:</b>	20 March 2025
<b>Senior Management/External Sponsor:</b>	Lord Clement-Jones, Chair of Council

Actions from the meeting held on 21 November 2024			
Minute no.	Action	Person responsible	Progress
2024.020[d]	<p><b>QMSU President's report (QM2024/17)</b></p> <p>The President and Principal said that the University had engaged through QMSU to ensure the Executive Officers received appropriate support and had also reported the incident to the police. Management was of the view that a public statement from the University would put an unhelpful spotlight on the incident, but it had been working with QMSU to see whether a joint statement could be agreed. The Chair of Council said that it was difficult for Council to discuss the issue further, as several members were hearing about it for the first time. The University Secretary would therefore engage with the QMSU President to identify routes to discuss their concerns and would update Council at its next meeting.</p>	University Secretary	<p>The University Secretary and QMSU President have met and identified three areas to be explored further.</p> <ul style="list-style-type: none"> <li>• <i>Joint communications between the University and QMSU.</i> There is a common desire to agree joint communications on significant issues for our students. Work towards this has been happening through the new Good Campus Relations Group. A joint learning exercise on why we did not manage to agree a joint communication on this occasion could usefully feed into this.</li> <li>• <i>Support for members of the University who are targeted.</i> We see an opportunity to formalise our arrangements with a written protocol, guidance for individuals who are targeted and others with responsibility for supporting them so that expectations are clear, and a personal safety risk assessment template and guidance.</li> <li>• <i>Training for people in key roles.</i> The Good Campus Relations Group has been discussing training needs more generally. It would be helpful to focus the discussion more specifically on the training needs of people in key roles and consideration of the dynamics we wish to create in formal meetings.</li> </ul>
2024.030[b]	<p><b>Financial Statements 2023–24 (QM2024/27)</b></p> <p>Council <b>approved</b> the Financial Statements for 2023–24 for submission to the Office for Students and authorised the Chair of Council and the President and Principal to sign them after the meeting, subject to an amendment being made to page 98 reflecting</p>	University Secretary	<p>The amendment requested by Council was made and the Financial Statements were subsequently signed, submitted to the Office for Students and published on time.</p>

	Simona Fionda's co-opted membership of the Audit and Risk Committee until 20 January 2024.		
2024.032[b]	<b>Fire, Health and Safety Annual Report 2023–24 (QM2024/29)</b> Council noted that, while the take up of health and safety training had improved considerably from the previous year, there remained room for improvement and asked whether there were lessons to be learned from the roll out of cyber security training. The Chief Operations Officer would explore opportunities for sharing lessons learned.	Chief Operations Officer	Discussions facilitated between relevant teams. Lessons in terms of training course duration, role of communications and engagement with some “teeth” for continued non-compliance have been shared, and are informing both team approaches.