

Education Quality and Standards Board Terms of Reference 2024-25

The Education Quality and Standards Board (EQSB) is a board of Queen Mary's Senate. It is responsible for academic quality and standards at Queen Mary, ensuring that strategic plans are aligned with internal and external regulatory requirements and sector expectations, and it considers risks and their mitigation in relation to these requirements. EQSB has delegated authority from Senate to approve certain items, and does so by consideration, scrutiny and discussion with Board members.

1. To develop and review institutional strategies and policies which enhance learning, teaching and assessment across all Queen Mary programmes.
2. To monitor indicators of progress in the Education and Student Experience Enabling Plan, to enable Queen Mary to deliver the key pillars of the Queen Mary Strategy 2030.
3. To consider and report to the Senate on policies and mechanisms for assuring academic quality and standards at Queen Mary through a risk-based approach, ensuring external regulatory compliance.
4. To provide appropriate assurance and advice to the Senate on the delivery and outcomes of quality assurance mechanisms, including:
 - a. reports from external organisations, including the Office for Students (OfS), Office for Standards in Education, Children's Services and Skills (Ofsted), the Quality Assurance Agency (QAA), Professional, Statutory and Regulatory Bodies (PSRBs) and other relevant groups;
 - b. reports and action plans arising from programme reviews and student surveys;
 - c. matters arising from the conduct of examination boards, including external examiners' reports;
 - d. reports and analysis relating to student voice, for example Student Voice Committees, the National Student Survey (NSS), Postgraduate Taught Experience Survey (PTES), Module Experience Surveys and other feedback.
5. To establish groups to undertake specific tasks related to the Board's remit and to consider recommendations from these groups.
 - a. A standing sub-board is responsible for the detailed consideration of assessment matters ('the EQSB Assessment Sub-Board').
6. To provide regular summary reports to the Senate for noting, including recommendations for further action where appropriate.
7. To agree and assign tasks and actions to individuals and groups, including faculties, which may include requests to communicate, consult upon, or implement plans approved or endorsed by the Board.
8. The quorum for the meeting is one third of the Board's members, which is 6 members.

Education Quality and Standards Board Membership 2024-25

Ex officio members

Vice-Principal (Education) and Deputy President and Principal (**Chair**): Professor Stephanie Marshall

Deputy Vice-Principals (Education):

- Deputy Vice-Principal (Education) (**Deputy Chair**): Professor Anthony Michael
- Deputy Vice-Principal (Education): Professor Stefan Krummaker

Faculty Deans for Education:

- Humanities and Social Sciences: Professor Elizabeth Gillow
- Medicine and Dentistry: Professor Anthony Warrens
- Science and Engineering: Professor Chris Bray

Director of Governance and Legal Services: Jane Pallant

Head of Academic Quality and Standards Simon Hayter

Director of the Queen Mary Academy: Professor Janet De Wilde

Director of Student Experience Chris Shelley

- Faculty Education Managers (or equivalent):
- Humanities and Social Sciences: Dr Roussel de Carvalho
- Medicine and Dentistry: George Borrie
- Science and Engineering: Catherine Mills

Queen Mary Students' Union:

- Vice-President (Humanities and Social Sciences): Jovani Palnoni
- Vice-President (Science and Engineering): Al-Habib Mraish
- Vice-President (Barts and the London): Rahma Hegy

Nominated members

One senior educational leader nominee from each faculty with experience of education, quality, and standards, and leading and managing change

- Humanities and Social Sciences: Professor Rachel Male
- Medicine and Dentistry: Dr Sadani Cooray
- Science and Engineering: TBC

In attendance

Deputy Head of Academic Quality and Standards:
(Secretary) Adam Streames

Executive Officer (Education): Benjamin Hunt / Dan Burke

QMSU staff representative: Jonathan Otter

A member who does not attend three consecutive meetings will be considered to have resigned their membership.

An ex officio member who is unable to attend a meeting may nominate, in advance, an appropriate colleague to attend in their place, subject to the approval of the Chair. Their nominee will count as a full member of the Board for that meeting.