| Name | School / Institute |
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|       |       |

| **Contribution**  | Area of contribution |
| --- | --- |
| **Achievement/contribution/objective 1**     **Comment**      | [ ]  Education[ ]  Research[ ]  Scholarship[ ]  Citizenship and inclusion[ ]  Enterprise and external engagement[ ]  Professional practice |
| **Achievement/contribution/objective 2**     **Comment**      | [ ]  Education[ ]  Research[ ]  Scholarship[ ]  Citizenship and inclusion[ ]  Enterprise and external engagement[ ]  Professional practice |
| **Achievement/contribution/objective 3**     **Comment**      | [ ]  Education[ ]  Research[ ]  Scholarship[ ]  Citizenship and inclusion[ ]  Enterprise and external engagement[ ]  Professional practice |
| **Achievement/contribution/objective 4**     **Comment**      | [ ]  Education[ ]  Research[ ]  Scholarship[ ]  Citizenship and inclusion[ ]  Enterprise and external engagement[ ]  Professional practice |
| **Achievement/contribution/objective 5**     **Comment**      | [ ]  Education[ ]  Research[ ]  Scholarship[ ]  Citizenship and inclusion[ ]  Enterprise and external engagement[ ]  Professional practice |
| **Achievement/contribution/objective 6**     **Comment**      | [ ]  Education[ ]  Research[ ]  Scholarship[ ]  Citizenship and inclusion[ ]  Enterprise and external engagement[ ]  Professional practice |

| Personal development |
| --- |
| **Development plan****Comment**      |

| Personal circumstances (optional) |
| --- |
|       |

| Submission made by |
| --- |
|       | Date: |       |

**Please email this completed form to your Head of School / Institute Director by Friday 14 February 2025**

| Name of Professor | School / Institute |
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**Assessment of contribution**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Area of contribution** | **Education** | **Research, Scholarship or Professional Practice[[1]](#footnote-1)** | **Citizenship and Inclusion** | **Enterprise and external engagement** |
| **Scale of contribution** | [ ]  High[ ]  Medium[ ]  Low | [ ]  High[ ]  Medium[ ]  Low | [ ]  High[ ]  Medium[ ]  Low | [ ]  High[ ]  Medium[ ]  Low |
| Evaluation based on: | Evaluation based on: | Evaluation based on: | Evaluation based on: |
| [ ]  Size/complexity[ ]  Alignment to mission and values[ ]  Outcomes[ ]  Breadth of impact[ ]  Partner profile[ ]  Recognition | [ ]  Size/complexity[ ]  Alignment to mission and values[ ]  Outcomes[ ]  Breadth of impact[ ]  Partner profile[ ]  Recognition | [ ]  Size/complexity[ ]  Alignment to mission and values[ ]  Outcomes[ ]  Breadth of impact[ ]  Partner profile[ ]  Recognition | [ ]  Size/complexity[ ]  Alignment to mission and values[ ]  Outcomes[ ]  Breadth of impact[ ]  Partner profile[ ]  Recognition |

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| **Commentary on the individual submission** |
| **Summary comments**      |
| **Areas of strength**     **Area of outstanding strength (if appropriate)**[ ]  Education [ ]  Research[ ]  Scholarship [ ]  Enterprise and external engagement[ ]  Citizenship and Inclusion [ ]  Professional Practice |
| **Areas for development**      |

| Reward recommendation (if applicable) i.e. pay increase or bonus |
| --- |
|       |

| Statement made by |
| --- |
|       | Date: |       |

**Please email completed forms with the Head of School / Institute Director Overview to** **rewardandbenefits@qmul.ac.uk** **by Friday 28 March 2025**

1. This should be assessed according to the Professor’s specific career path/contract i.e. T&R, T&S or T&PP. [↑](#footnote-ref-1)