

## Estates and Facilities

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**SUSTAINABILITY COMMITTEE Meeting**  
**30<sup>th</sup> January, 2023 11.30a.m – 1.00p.m**  
**DRAFT MINUTES**

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**Members:**

Philippa Lloyd (PL), Chair	- Vice Principal, Policy and Strategic Partnerships
Ian McManus (IM) Vice Chair	- Director of Estates, Facilities, and Capital Development
Barbara Kenya (BK)	- Head of Sustainability
Oluwatobi Ajala (OT) Secretary	- Energy Manager
Richard Halsall (RH)	- Assistant Director Capital Development, Estates, and Facilities
Fernando Barrio (FB)	- Senior Lecturer in Business Law and Business Management
Timothy Lee (TL)	- Technical Manager (Authorising Engineer) Estates and Facilities
Justin Agius (JA)	- Operations Manager Malta Campus Director of Estates and Capital Development
Martin Sharp (MS)	- Coordinator: Environmental Sustainability Champion
Huasheng Wang (HW)	- Prof of Thermofluids Engineering, School of Engineering, and Material Science
Stephanie Fuller (SF)	- Academic Practice Taught Programme Manager
Bronwen Eastaugh (BE)	- Student Engagement Manager, Students' Union
Thomas King (TK)	- Assistant Director, Research, IT Services
Madeleine St George Stainsby	- Lecturer in Environmental Law, Law School of Law (Student)
Aisha Abuelmaatti (AA)	- Lecturer in It Management, School of Electronic Engineering and Computer Science
Fraser Burt	- Executive Officer (policy & Strategic) Office of the Vice Principal
Gary Whyte	- Ad - Engineering & Estates Management • Estates
Bahar Shahin	- Deputy Director of Procurement
John Iveson	- Director Of Campus & Commercial Services • Estates
Martin Donkin	- Points Based Immigration Compliance Offi • Student Administration
Mike Digby	- Head Of Security & Emergency Planning • Estates
Lara Seemungal	- School Of Engineering And Materials Science
Zoe Sturgess	- Sustainability Coordinator Students' Union
Neil Fright	- Chief Executive Officer Carbon Numbers

### 1. Declaration of Interest

2023.001 None were noted for this meeting.

### 2. Welcome/apologies

2023.002 Jessica Brill

### 3. Minutes of the previous meeting (minutes 13<sup>th</sup> July 2022)

2023.003 The minutes of the previous meeting held on 13<sup>th</sup> July 2022 was updated and approved as an accurate record.

### 4. Matters Arising / Key Actions/ Action Log (Sustainability Committee Action Log)

2023.004 The action log was reviewed and updated with input from respective parties.

## 5. Compliance Tracker (Sustainability Committee Action Log and Compliance Tracker)

- 2023.005 The tracker was reviewed and updated.  
Action: Stephen Borthwick to do a written update on clinical waste and circulate it to the committee ahead of the next meeting

## 6. Student Union Update

- 2023.006 Zoe provided an update: Five students are working on subjects with Sarah Gifford and Sarah Barnes towards the Festival of Communities and running the Green Survey.

## 7. Energy monitoring and management

- 2023.007 Decarbonisation and energy crisis – Gary presented the current status, ongoing actions and plans.  
a.
- 2023.007 Draft Space and Temperature Policy- Given the policy and plans, Gary and Carbon numbers went through the temperature and energy cost notables. It was agreed that the proposed temperature tables be shared with the more important meeting.  
b.
- 2023.007 Update on Utility procurement exercise – chair requested that this item be skipped because of time.  
c.

## 8. Education for Sustainable Development: Teaching and Research

- 2023.008 Stephanie Fuller provided an update on the progress with the Green Mary Academy and graduate attributes.  
a.
- 2023.008 Advanced Building Management Systems: Prof. Huasheng Wang made a presentation on this.  
b.  
Action: Gareth to join up with Prof. Huasheng. Gary and Neil look into possible areas of collaboration with Prof. Huasheng, which the University could benefit from.

## 9. Any Other Business

- 2023.009 Recruitment Update: This matter should have been discussed as the meeting had overrun its time.  
a.  
Barbara informed the meeting that this was her last meeting as she would be moving on and wished the team the best.

## 10. Date of Future meetings

- 2023.001 The date of future meetings shall be communicated.  
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